

What We're Looking for in a Graduate Nurse Resume

- 1 Simple header with name, phone number and email address. Street address is unnecessary.
- 2 Education and certifications at the top. Remember to include your cumulative GPA.
- 3 Clinical experience, including hospital, unit, and number of hours.
- 4 Healthcare-related work experience, with several bullet points under each employer highlighting your major accomplishments or responsibilities.
- 5 Optional: Healthcare-related volunteer experience
- 6 Optional: Foreign language skills

What to Leave Off

- 1 Objective statement
- 2 Unrelated work experience, such as camp counselor or restaurant server
- 3 Memberships and clubs, including honor societies and Student Nursing Association
- 4 Scholarships and achievements, such as Dean's List
- 5 References or "references available upon request"

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EDUCATION

- University of Central Florida
- Bachelor of Science in Nursing, anticipated May 2017
- GPA 3.696

CLINICAL EXPERIENCE

Florida Hospital Altamonte <ul style="list-style-type: none">• Nursing Practicum, Emergency Department• Adult I Rotation, Surgical Unit	Altamonte Springs, FL 180 hours 90 hours
Arnold Palmer Hospital for Children <ul style="list-style-type: none">• Pediatric Rotation, Acute Pediatrics	Orlando, FL 45 hours
Winnie Palmer Hospital <ul style="list-style-type: none">• Maternal Infant Rotation	Orlando, FL 45 hours
Central Florida Regional Hospital <ul style="list-style-type: none">• Adult II Rotation, Cardiovascular Stepdown Unit	Sanford, FL 135 hours
South Seminole Hospital <ul style="list-style-type: none">• Psychiatric Mental Health Rotation, Behavioral Health	Orlando, FL 30 hours
Coastal Mental Health Center <ul style="list-style-type: none">• Psychiatric Mental Health Rotation	Lake Mary, FL 30 hours

WORK EXPERIENCE

Nurse Tech Central Florida Regional Hospital <ul style="list-style-type: none">• Excelled at vital sign monitoring and glucose checks• Assisted patients with daily living activities• Performed accurate documentation following HIPAA standards	August 2016 - Present Sanford, FL
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VOLUNTEER EXPERIENCE

Arnold Palmer Hospital for Children <ul style="list-style-type: none">• Facilitated playroom and bedside activities for patients and siblings• Assisted the Child Life Specialist when needed, e.g. organizing, restocking, cleaning, etc.	100 hours
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FOREIGN LANGUAGE SKILLS

- Fluent in Spanish

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